



**STATE ASSESSORS BOARD
REGULAR MEETING AGENDA
July 14, 2008
Mission Point Resort, Fort Holmes Room
Mackinac Island, Michigan**

9:00 a.m. **Call to order**

Roll call

A. Approval of the regular meeting minutes of June 20, 2008 (page 1)

B. Public comment

C. State Assessors Board Annual Report

D. Educational programs

1. Communication from the Executive Secretary recommending that the Board approve the provision of State Assessors Board educational materials and services free of charge to a State Assessors Board staff member (page 6)
2. Communication from the Executive Secretary regarding State Assessors Board Course 2 evaluations—information only (page 7)

E. Certification applicants

1. Communication from the Executive Secretary recommending formal approval of new assessing officer certifications (page 56)

F. Closed meeting, permissible under Michigan Compiled Law 15.268(h)

1. Discussion of the closed meeting minutes from June 20, 2008 (page P1)
2. Discussion of level 2 examination revisions (page P4)
3. Discussion of June 2008 course examination results (page P16)
4. Discussion of revocation petition 08-0023 (page P21)
5. Discussion of revocation petition 08-0024 (page P143)
6. Discussion of revocation petition 08-0025 (page P157)
7. Discussion of revocation petition 08-0026 (page P195)

8. Discussion of revocation petition 08-0027 (page P255)
9. Discussion of revocation petition 08-0028 (page P265)
10. Discussion of revocation petition 08-0029 (page P283)

G. Resumption of open meeting and actions on closed meeting items

1. Closed meeting minutes from June 20, 2008 (page P1)
2. Level 2 examination revisions (page P4)
3. June 2008 course examination results (page P16)
4. Revocation petition 08-0023 (page P21)
5. Revocation petition 08-0024 (page P143)
6. Revocation petition 08-0025 (page P157)
7. Revocation petition 08-0026 (page P195)
8. Revocation petition 08-0027 (page P255)
9. Revocation petition 08-0028 (page P265)
10. Revocation petition 08-0029 (page P283)

H. Communications

1. Communication from Ms. Dawn Nelson and Mr. Dale Nelson concerning the mandatory quiz established by the State Assessors Board for the 2007-2008 certification renewal period (page 58)
2. Communication from Mr. Joe Turner concerning the mandatory renewal program established by the State Assessors Board for the 2007-2008 certification renewal period (page 59)
3. Communication from Mr. Terry Eull concerning his time as a certified assessing officer (page 60)
4. Communication from Mr. Gary Heckman requesting reinstatement of his certification (page 61)

I. Other business

1. Communication from the Executive Secretary recommending that the Board adopt a criminal conduct policy/procedure for assessing officers who have been convicted, pled no contest, or pled guilty to a criminal offense in performing assessment administration duties prescribed by rule or law (page 62)
2. Communication from the Executive Secretary recommending that the Board approve a revised *Supervising Preparation of the Assessment Roll* document (page 64)
3. Communication from the Executive Secretary recommending that the Board (1) adopt an official position on the levy, collection, and use of the property tax administration fee and (2) approve an announcement of that official position (page 67)

J. Work session

1. Statute of limitations on revocations
2. Retention of closed meeting minutes
3. State Assessors Board mentoring program
4. Other

Announcements

Adjournment